

## TAX PREP WORKSHEET

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Year: \_\_\_\_\_

### **Income:**

- W2s from places you worked as an employee
- 1099s from work as an Independent Contractor (aka freelance)
- 1099s from banks for interest
- 1099s from brokerages for dividends and stock sales
- K1s from partnerships
- Rental Property Information: Rent received and property expenses
- State refunds you may have received relative to a prior year

### **Deductions and Credits:**

- Mortgage interest paid – comes on a form 1098 from lenders
- Real estate taxes paid
- DMV fees paid to register cars (this is personal property tax)
- Charitable contributions – made with cash
- Charitable contributions – non cash
- State taxes paid (this can be paid for a prior year, or estimates paid this year)
- Federal estimated taxes paid, or refunds applied from prior years
- Auto info (use our other worksheet) if you want to deduct Auto expenses
- Self Employed health insurance premiums paid
- Retirement Contribution made, or want to make
- Student loan information
- Dependent/Spouse info (birthdates, relationship)

### **Other:**

- Copy of prior year's federal and state tax returns
- Divorce decree information
- Update on life changes (new house, new baby, new spouse)

